

Tampa Bay Water
Executive Committee Meeting
January 27, 2020 Minutes

The Board Executive Committee of Tampa Bay Water met at the administrative offices at 2575 Enterprise Road, Clearwater, Florida 33763, on January 27, 2020, to discuss the items as follows below:

MEMBERS PRESENT:

Present: Chair – Commissioner Sandra Murman, Hillsborough County
Vice Chair – Commissioner Dave Eggers, Pinellas County
Commissioner Kathryn Starkey, Pasco County
Council Member Darden Rice, City of St. Petersburg

Staff: Matt Jordan, General Manager
Chuck Carden, Chief Operating Officer
Ken Herd, Chief Science and Technical Officer
Christina Sackett, Chief Financial Officer
Michelle Stom, Chief Communications Officer
Kathleen Goelz, Executive Assistant

General

Counsel: Barrie Buenaventura, General Counsel

Staff and Consultants presenting to the Board are listed above. Others present at the meeting were:

Megan Ross, Pinellas County
Joe Graham, Pinellas County
Joe Morrissey, Pinellas County
Chuck Weber, City of Tampa
Brad Baird, City of Tampa
Jan McLean, City of Tampa
Beth Schinella, Hillsborough County
John McCary, Hillsborough County
Jane Wallace, St. Petersburg
Joe Richards, Pasco County
Anthony Minette, St. Petersburg
Joel Brown, SWFWMD
David Moore, PFM
Nick Rocca, PFM
Jonathan Pressdee, AECOM
Lenore Horton, AECOM

Will Levins, AECOM
Roman Pikalov, SafBon
Jon Generalli, Wells Fargo

- I. Chairman Sandra Murman called the meeting to order at 10:01 a.m. Commissioner Starkey was not yet in attendance.
- II. Commissioner Dave Eggers led the Pledge of Allegiance
- III. Public Comment
None
- IV. Agenda

Chairman Murman requested Agenda Item A be deferred until Peter Dunbar and Matthew Blair could join the meeting via conference call.

- B. Executive Committee Minutes for November 28, 2019 – *Approve*

Committee Recommendation: Approve the minutes from the November 28, 2019 Executive Committee Meeting. Commissioner Eggers motioned for approval. Council Member Rice, as Alternate in Commissioner Starkey's absence, seconded the motion.

Vote: The motion carried 3-0. Commissioner Starkey was not present during the vote.

- C. General Manager Report

Matt Jordan, General Manager, presented the following topics to the Committee:

2019 Accomplishments/2020 Outlook –

Mr. Jordan reported the highlights of the agency accomplishments in 2019 which included continuing to provide quality water to the region, beginning work on the Long-term Master Water plan feasibility studies, implementing the regions first Demand Management Program, completing a desktop analysis on regional water quality treatment options, maintaining the utility's infrastructure, completing 8 capital improvement projects, maintaining the uniform rate of \$2.559 per 1,000 gallons for the 8th consecutive year, and receiving Board approval of the Fiscal Year 2020 Budget marking the 9th year at the same uniform rate. Next, Mr. Jordan reviewed upcoming projects and board decisions for 2020 including the South-Central Hillsborough Booster Station and Pipeline, submittal of the certification to America's Water Infrastructure Act; Fiscal Year 2021 Budget approval; next phase of the Regional Water Quality Study; implementation of the Demand Management Program; completion and approval of the Pay and Class Study and Management and Performance Audit; Consolidated

Permit Renewal approval; Demand Forecast update; Regional Chlorine Maintenance Study; Reclaimed Water Credit Valuation; Facilitated Workshops; Quarterly Utility Directors Meetings and Finance Rate Modeling.

Commissioner Starkey joined the meeting at 10:13 a.m.

Commissioner Eggers suggested asking member governments to each provide a report at a Board meeting or workshop to discuss the state of water within their area for a total of six presentations throughout 2020 board meetings. Chairman Murman suggested one utility director meeting covering all subjects. Commissioner Starkey asked how the agency's successes can be shared with other entities such as Florida Association of Counties. Mr. Jordan stated staff has provided presentations to organizations about Tampa Bay Water and would be happy to explore other opportunities to speak to other organizations.

A. Legislative Update

Peter Dunbar, Dean Mead, provided an update on the Legislative Session which began on January 14, 2020, noting there are an unusually large number of bills pertaining to water that are being monitored. Mr. Dunbar discussed bills concerning bottled water as well as bills regarding reclaimed water that were introduced by Senator Albritton and Representative Maggard. Mr. Dunbar stated that Senator Simpson is the driving force on this reclaimed/reuse bill, and it is anticipated to move through the process and pass. The bill will probably be heard the week of February 3rd. Matthew Blair, Corcoran Partners, provided an update on the agency's legislative funding requests.

Commissioner Starkey asked about recent comments from State Economist Amy Baker concerning water shortages. Mr. Dunbar stated the focus needs to be on proper management of water sources. Chairman Murman asked how the recycled/reuse water bill pertains to Tampa Bay Water. Mr. Dunbar explained the bill will force other areas to look at how to manage reuse water in a more regional way like the Tampa Bay region has done.

D. Fiscal Year 2021 Agency Budget Process Overview

Christina Sackett, Chief Financial Officer, provided an overview of the Fiscal Year 2021 Agency Budget process. Ms. Sackett stated the budget process starts in December in order to prepare a proposed budget by March. Staff considers several attributes which could impact the upcoming budget year such as the Long-term Master Water Plan Feasibility Studies, Florida-Friendly Landscaping and Demand Management Programs, the Regional Water Quality Study, Environmental Resource Permit Audit Implementation and 2020 Management & Performance Audit, as well as debt refunding. Ms. Sackett provided a timeline on the budget process which includes the Budget Workshop in April.

Chairman Murman asked that utility directors and county administrators be formally invited to the budget meetings. Mr. Jordan stated staff is always available to attend meetings with utility directors and administrators to discuss the budget. The agency continues to offer tours

to member governments. During these tours, staff discusses the function the facilities as well as budget information. Commissioner Starkey asked about a one-page information sheet about Tampa Bay Water to distribute with the Pasco County property tax bill.

E. Agency Debt Refinance

Christina Sackett, Chief Financial Officer, introduced David Moore and Nicholas Rocca with PFM to provide an overview on the Agency Debt Refinance. Mr. Moore stated PFM works with agency staff on an interactive basis to help structure debt as efficiently as possible to minimize the rate impact. Mr. Moore noted the market is experiencing the lowest interest rates in the last 10 years. Next, he provided an overview of the municipal market, outstanding debt service, refund analysis, and callable bonds. Mr. Moore stated PFM recommends a Resolution to refinance callable bonds.

Commissioner Eggers asked if net present value include costs to refinance. Mr. Moore responded yes. Commissioner Eggers asked if the current refinance will still retire in 2039. Mr. Moore stated it will not change. Chairman Murman asked Barrie Buenaventura, General Counsel, her thoughts on refinancing. Ms. Buenaventura stated PFM will be working with Bond Counsel on the refinancing and based on the information presented, the refinancing looks beneficial. Mr. Jordan added that agency debt will retire on schedule even with the bond refinancing.

F. General Counsel Update

Barrie Buenaventura, General Counsel, provided the Committee with an update on a current water quality issue concerning polyfluoroalkyl substance (PFAS), chemical compounds used frequently in consumer products. Ms. Buenaventura stated water quality sampling for the compounds was done in 2015 in cooperation with member governments and the compounds were not detected using the methodologies in place at that time. The Environmental Protection Agency (EPA) will be coming out with new testing guidelines for the next round of sampling. Multidistrict litigation is ongoing in South Carolina regarding unacceptable levels of these compounds in water sources. Tampa Bay Water staff and counsel have been approached by two teams of attorneys offering representation in this matter. Ms. Buenaventura will bring this matter to the Board in February for consideration in hiring outside counsel for representation on a contingency basis.

V. **OTHER BUSINESS –**

Mr. Jordan announced that Dave Bracciano, Demand Management Program Coordinator, is retiring after 36 years with the agency. Mr. Bracciano led the agency's demand management program. Mr. Jordan, on behalf of Tampa Bay Water, wished Mr. Bracciano well.

Chairman Murman asked if there were any other comments. Hearing none, the meeting was adjourned.

February 3, 2020

Page 5

VI. ADJOURNMENT

The Executive Committee adjourned at 11:12 a.m.

Attest: _____
Matt Jordan, General Manager/Secretary

Date: _____