



**Board of Directors** Ted Schrader, Karl Nurse, Ken Hagan, Jack Mariano, Rob Marlowe, Charlie Miranda, John Morroni, Sandra Murman, Kenneth Welch

**General Manager** Matt Jordan, General Manager

**General Counsel** Barrie S. Buenaventura, *Pennington, P.A.*

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**This Meeting is Open to the Public.**

**All cellular phones and pagers must be turned off while in the Board Room.**

## **Board Agenda**

**August 17, 2015 – 9:30 a.m.**

**Regular Meeting**

### **PUBLIC COMMENT**

The Tampa Bay Water Board of Directors welcomes comments from the public about any issue of concern. Opinions provide valuable input to the board members. However, we request that public comments be directed to issues and not directed personally against any board member or staff member. This provides a mutual respect between the board members and the public. Any person wishing to speak at this time must have a completed speaker card submitted to the General Manager's Assistant at the dais prior to the beginning of the meeting. Each speaker shall have a maximum of three (3) minutes to address the Board on any matter on the agenda. When addressing the Board, please state your name, address and agenda item on which you wish to comment. Thank you.

**The next Tampa Bay Water Board regular meeting is scheduled to be held on Monday, October 19, 2015 at 9:30 a.m.** Anyone requiring reasonable accommodations for this meeting as provided for in the Americans With Disabilities Act should contact the Records Department at 727-796-2355 x2401 or 813-996-7009 at least three working days prior to the public meeting. If a person decides to appeal any decision made by the Board, with respect to any matter considered at this meeting, he/she will need a record of the proceedings, and for such purposes, he/she may need to ensure that a verbatim record of the proceedings is made, such record includes the testimony and evidence upon which the appeal is to be based.

# TAMPA BAY WATER

## REGULAR BOARD MEETING

### AGENDA

August 17, 2015

- I. 9:30 A.M. - CALL TO ORDER
- II. PUBLIC COMMENT - (3 minutes per speaker)
- III. AGENDA

### CONSENT AGENDA

#### A. GENERAL MANAGER

- 1. Board Minutes for June 15, 2015 Board Meeting – *Approve*
- 2. Board Minutes for July 13, 2015 Emergency Meeting - *Approve*

#### B. GENERAL COUNSEL

- 1. Regulatory Plan for 2015-2016 – *Approve*
- 2. Special Counsel Current Assignments and Purchase Orders – *Approve*

#### C. WATER PRODUCTION

- 1. Construction Project Closeout(s):
  - a. Eldridge Wilde H2S Treatment Facility Improvements and Pinellas County Point of Connection Project - Construction Contract and Joint Project Agreement Closeout - *Approve*
  - b. Alafia Pump Station Modifications, Project No. 06315 (Contract 2013-039) – Project Closeout – *Approve*
  - c. Section 21 Wellfield Electrical Improvements Project – Construction Contract Closeout and Real Property Disposition: Partial Release of Easement to the City of St. Petersburg – *Approve*
- 2. Cosme Bypass Analyzer Enclosure – Award Pre-Qualified Assignment No. 2015-305 to lowest responsive responsible proposer QRC, Inc. under Contract No.: 2014-049 – *Approve*
- 3. South-Central Hillsborough Regional Wellfield Arc Flash Mitigation – Award Pre-Qualified Assignment No. 2015-306 to lowest responsive responsible proposer Electrical Engineering Enterprises, Inc., under Contract No.: 2014-052 – *Approve*
- 4. Facilities Site – SWTP Process Piping Repair – Award Pre-Qualified Assignment No.: 2015-308 to the lowest, responsive responsible proposer, Wharton-Smith, Inc. under Contract No.: 2014-048 – *Approve*

5. Tampa Bay Water Participation in the Department of Homeland Security Regional Resiliency Assessment Program (RRAP) - *Approve*
6. Real Property Disposition - Eastshore Commerce Park Facilities Site, First Amendment to the Purchase and Sale Agreement with Trademark Nitrogen Corp. - *Approve*
7. Energy Management Program - *Status Report*
8. Amendment No. 1 to Contract No. 2014-044 with Electronic Data Inc. for Computerized Maintenance Management System Implementation Services – *Approve*
9. Real Property Disposition: Site Lease Agreement for a 80' x 80' parcel located at the Cypress Bridge Water Treatment Plant with North American Towers, LLC – *Approve*
10. High Service Pump Station Auxiliary Power Generator No. 2 Failure – Authorization for Emergency and Standard Repair Purchases - *Approve*

#### **D. SCIENCE AND TECHNOLOGY**

1. Water Quality Update – *Status Report*
2. Hydrologic Conditions Report for June 2015 and July 2015 and the past 12-Month Period (August 1, 2014 through July 31, 2015) – *Status Report*
3. Professional Services Contract – Water Use Permit-Required Aerial Photography – Contract No. 2016-001 with Aerial Cartographics Of America, Inc., – *Approve*
4. Long Term Demand Forecasting Model Redevelopment – *Status Report*
5. Amendment No. 1 to Contract No. 2015-011 with Hazen and Sawyer, P.C. for Long-Term Master Water Plan Update and Feasibility Program- *Approve*
6. Regional Water Supplies and Member Demand – *Status Report*
7. Regional Demand Management and Member Government Water Conservation Activities – *Status Report*
8. Tampa Bay Regional Surface Water Treatment Plant – NPDES Permit No. FL0187691 Renewal Application – Submittal to Florida Department of Environmental Protection and the Environmental Protection Commission of Hillsborough County – *Approve*
9. Laboratory Information Management System Replacement – Award Contract No.: 2016-011 to Promium, LLC - *Approve*

#### **E. FINANCE**

1. Contract Renewals – *Approve*
2. Tampa Bay Water Insurance Program – Delegation of authority for selection of Fiscal Year 2016 Insurance Program – *Approve*
3. Tampa Bay Water Employee Insurance Program – Delegation of authority for selection of Fiscal Year 2016 Employee Insurance Program - *Approve*
4. General Manager's Quarterly Travel Report – *Approve*
5. Resolution 2015-002 to Modify the 2013 Project Descriptions - *Approve*
6. Year-end Reporting of Rate Stabilization Account and Fund Transfers for Encumbered and Unencumbered Funds - *Approve*

#### **F. CONSENT DISCUSSION**

## **REGULAR AGENDA**

### **G. GENERAL MANAGER**

1. Executive Committee Report and Minutes – July 20, 2015 – *Matt Jordan*

### **H. GENERAL COUNSEL**

No items to report.

### **I. WATER PRODUCTION**

1. 2035 System Hydraulic and Emergency Scenario Analysis – *Presentation by Suzannah Folsom*

### **J. SCIENCE AND TECHNOLOGY**

1. Florida Friendly Landscaping Program – One-year Funding Agreements with Pasco, Pinellas and Hillsborough counties – *Approve and Presentation by Dave Bracciano*
2. Environmental Conditions of Lakes and Wetlands – *Presentation by Warren Hogg*

### **K. FINANCE**

1. Management & Performance Audit – *Presentation by KPMG LLP*

### **L. OLD BUSINESS AND OTHER ADMINISTRATIVE MATTERS**

1. General Manager Annual Evaluation

### **M. RECEIVE & FILE**

1. Human Resources Activity Report for June and July 2015
2. General Counsel Activity Report
  - a. Legal Services Activity Report for June and July 2015
  - b. Legal Services Budget Report for June and July 2015
3. Public Affairs Activity Report for June and July 2015
4. Finance Activity Report:
  - a. Finance and Administration Activity Report for June and July 2015
  - b. Comprehensive Check List with delegated Check Approval for May and June 2015
  - c. Investment Schedule as of May and June 2015
  - d. Financial Statements and Fund Analysis for May and June 2015
  - e. Disposition of Fixed Assets through June 2015
  - f. Vendor Status Report through June 2015
  - g. Quarterly Budget Report on Adjustments & Amendment through June 2015
5. Water Production Activity Report for June and July 2015
6. Science and Technology for June and July 2015

## **IV. ADJOURNMENT**