



**Board of Directors** Ted Schrader, Karl Nurse, Ken Hagan, Jack Mariano, Rob Marlowe, Charlie Miranda, John Morroni, Sandra Murman, Kenneth Welch

**General Manager** Matt Jordan, General Manager

**General Counsel** Barrie S. Buenaventura, *Pennington, P.A.*

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**This Meeting is Open to the Public.**

**All cellular phones and pagers must be turned off while in the Board Room.**

## **Board Agenda**

**December 14, 2015 – 9:30 a.m.**

**Regular Meeting**

### **PUBLIC COMMENT**

The Tampa Bay Water Board of Directors welcomes comments from the public about any issue of concern. Opinions provide valuable input to the board members. However, we request that public comments be directed to issues and not directed personally against any board member or staff member. This provides a mutual respect between the board members and the public. Any person wishing to speak at this time must have a completed speaker card submitted to the General Manager's Assistant at the dais prior to the beginning of the meeting. Each speaker shall have a maximum of three (3) minutes to address the Board on any matter on the agenda. When addressing the Board, please state your name, address and agenda item on which you wish to comment. Thank you.

**The next Tampa Bay Water Board regular meeting is scheduled to be held on Monday, February 15, 2016 at 9:30 a.m.** Anyone requiring reasonable accommodations for this meeting as provided for in the Americans With Disabilities Act should contact the Records Department at 727-796-2355 x2401 or 813-996-7009 at least three working days prior to the public meeting. If a person decides to appeal any decision made by the Board, with respect to any matter considered at this meeting, he/she will need a record of the proceedings, and for such purposes, he/she may need to ensure that a verbatim record of the proceedings is made, such record includes the testimony and evidence upon which the appeal is to be based.

# TAMPA BAY WATER

## REGULAR BOARD MEETING

### AGENDA

December 14, 2015

- I. 9:30 A.M. - CALL TO ORDER
- II. PUBLIC COMMENTS - (3 minutes per speaker)
- III. AGENDA

### CONSENT AGENDA

#### A. GENERAL MANAGER

- 1. Board Minutes for October 19, 2015 Board Meeting – *Approve*
- 2. Board Meeting Schedule for 2016 - *Approve*
- 3. Public Affairs
  - a. 2016-2017 Agency Communications Plan – *Status Update*
- 4. Human Resources
  - a. Job Analysis, Pay Plan Review and Compensation Survey Services – *Approve*

#### B. GENERAL COUNSEL

No items to report.

#### C. WATER PRODUCTION

- 1. Energy Management Program – *Status Report*
- 2. Fencing, Chain Link and Misc. Services – Award Contract 2016-700 to Smith Industries Incorporated, dba Smith Fence Company – *Approve*
- 3. Tree Trimming and Removal Services – Award Contracts No.: 2016-703, 2016-704, and 2016-705 to Mid-Florida Tree Service, Inc., Luke Brothers, Inc., and Pete & Ron's Tree Service, Inc. – *Approve*
- 4. Grounds Maintenance Services Contract No. 2015-028 – Increase contract amount to allow for an increased number of facilities and higher appurtenance count – *Approve*
- 5. Fleet Vehicle Replacement Program Fiscal Year 2016 – *Approve*
- 6. Minor Permit Modification Application for Environmental Resource Permit No. 0178328-008 for Maintenance Improvements at the C. W. "Bill" Young Regional Reservoir – *Approve*
- 7. High Service Pump Station Auxiliary Power Generator No. 2 – *Status Report*
- 8. Morris Bridge Point of Connection Pipe Failure – *Status Report and Approval of an increase to the owners allowance*

9. Real Property Disposition
  - a. Eastshore Commerce Park Facilities Site, Second Amendment to the Purchase and Sale Agreement with Trademark Nitrogen Corp. - *Approve*
  - b. Section 21 WF - Corrective Partial Release of Easement to the City of St. Petersburg – *Approve*
  - c. Seawater Desalination 42 inch Transmission Main - Subordination to Hillsborough County- *Approve*
10. Chemical Supply Services
  - a. Ferric Chloride Supply Services – Contract No. 2014-022 with PVS Technologies, Inc. – Price Amendment and Option Year 2 – *Approve*
  - b. Carbon Dioxide Supply Services – Contract No. 2015-044 with Airgas Carbonic, Inc. – Price Amendment and Option Year 1 – *Approve*
  - c. Polymer Supply Services – Award Contract No. 2016-007 to the lowest responsive responsible bidder – BASF Corporation – *Approve*

#### **D. SCIENCE AND TECHNOLOGY**

1. Water Quality Update – *Status Report*
2. Production Update and Hydrologic Conditions Report for October 2015 and November 2015 and the past 12-Month Period (December 1, 2014 through November 30, 2015) - *Status Report*
3. Professional Services Agreement – Consent to Assignment of Ecological Monitoring and Assessment Consulting Services Contract No. 2014-002 – *Approve*
4. Lake Augmentation Agreement with the Barthle Brothers Ranch, LLC – *Approve*
5. Regional Water Supplies and Member Demands – *Status Report*
6. Scientific Peer Review of the Integrated Hydrologic Model – Agreement 2016-006 with the Southwest Florida Water Management District – *Approve*
7. Professional Services Contract – Scientific Peer Review of the Integrated Hydrologic Model, Contract No. 2016-005 with WEST CONSULTANTS, Inc. - *Approve*
8. Long Term Demand Forecasting Model Redevelopment – *Approve*
9. Regional Demand Management and Member Government Water Conservation Activities – *Status Report*

#### **E. FINANCE**

1. Lease for Copier/Printer/Fax Equipment – *Approve*
2. General Manager’s Travel Quarterly Report – *Approve*
3. Contract Renewals - *Approve*

#### **F. CONSENT DISCUSSION**

## REGULAR AGENDA

### G. GENERAL MANAGER

1. Executive Committee Report and Minutes – November 16, 2015 – *Matt Jordan*
2. 2016 Source Water Protection Mini-Grants – *Present Awards – Presentation by Michelle Stom*
3. 2016 Legislative Report and Program Priorities – *Status Update and Approve – Presentation by Peter M. Dunbar, Legislative Counsel, and Matthew Blair, Corcoran & Johnston*

### H. GENERAL COUNSEL

No items to report.

### I. WATER PRODUCTION

1. Construction Update – *Presentation by Ken Herd*

### J. SCIENCE AND TECHNOLOGY

1. Annual Demand Forecast Evaluation and Long-Term Demand Forecast Update – *Presentation by Alison Adams*
2. Long-Term Master Water Supply Plan Update – *Status Report Presentation by Alison Adams*

### K. FINANCE

1. Management and Performance Audit Recommendations – *Presentation by Christina Sackett*
2. Bond Refundings – *Status Update Presentation by Christina Sackett*

### L. OLD BUSINESS AND OTHER ADMINISTRATIVE MATTERS

### M. RECEIVE & FILE

1. Human Resources Activity Report for October and November 2015
2. General Counsel Activity Report
  - a. Legal Services Activity Report for October and November 2015
  - b. Legal Services Budget Report for October and November 2015
  - c. Final Legal Services Budget Report for FY 2015
3. Public Affairs Activity Report October and November 2015
4. Finance Activity Report:
  - a. Finance and Administration Activity Report through October and November 2015
  - b. Comprehensive Check List with delegated Check Approval for September and October 2015
  - c. Investment Schedule as of September 30 and October 31, 2015
  - d. Financial Statements and Fund Analysis for September and October 2015

- e. Disposition of Assets through October 2015
  - f. Vendor Status Report through October 2015
  - g. Quarterly Budget Report on Adjustments and Amendments Fourth Quarter Fiscal Year 2015
5. Water Production Activity Report for October and November 2015
  6. Science and Technology Activity Report October and November 2015

#### **IV. ADJOURNMENT**